

HRIS ATTENDANCE CODE LISTING

ATTENDANCE CODES (APPEARS IN DROP-DOWN LISTS)

AGENCY OPTIONAL ATTENDANCE CODES (WON'T APPEAR IN DROP-DOWN LISTS)
 AN ELIGIBLE RELATIONSHIP IS STILL NEEDED PER ADOA PERSONNEL RULES TO USE PAY CODE 340 OR 311, BUT RELATIONSHIP ATTENDANCE CODE IS NO LONGER REQUIRED. IF AN FMLA SITUATION SIMULTANEOUSLY APPLIES, USE FMLA ATTENDANCE CODE AS IT TAKES PRIORITY.

LEAVE PAY CODE ↓	DESCRIPTION	ATTENDANCE CODE MANDATORY?	ATTENDANCE CODES (APPEARS IN DROP-DOWN LISTS)															
			WORKING	ON LEAVE - STILL BEING PAID						ON LEAVE - COULD BE PAID OR UNPAID						ON LEAVE - CAN'T BE PAID		
			UN	DB	DC	DT	DU	ND	MD	FS	FF	FY	FZ	ML	IN	IS	SW	FM
UNION REP ACTIVITIES	BONE MARROW DONOR LV-5 DAYS	FMLA SELF BONE MARROW DONOR	ORGAN TRANSP DONOR LV-30 DAYS	FMLA SELF ORGAN TRANSP DONOR	NATIONAL DISASTER MEDICAL LEAVE	MILITARY DIFFERENTIAL	FMLA SELF	FMLA FAMILY	FMLA FAMILY EXGNCY	FMLA FAMILY SERVICE MEMBER CAREGIVER	MILITARY LEAVE EXCEEDED	INDUSTRIAL	FMLA SELF INDUSTRIAL	SUSPENSION WITHOUT PAY	STATE MANDATED FURLOUGH	AGENCY MANDATED FURLOUGH		

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100	REGULAR PAY	N	Y	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
ON LEAVE - STILL BEING PAID																		
105	PARTIAL DAY ABSENCE	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
320	HOLIDAY PAY	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
320F	FMLA-HOLIDAY PAY	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
350	CIVIC DUTY TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
355	PAID LEAVE OF ABSENCE	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
375	ADMIN LEAVE - INVESTIGATION	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
376	ADMIN LEAVE - EMERGENCY	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
360	EDUCATION LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
385	DIFFERENTIAL PAY	Y	N	N	N	N	N	Y	Y	N	N	N	N	N	N	N	N	N
340	BEREAVEMENT LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
340F	FMLA-BEREAVEMENT LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
ON LEAVE - SUBTRACTS FROM AVAILABLE BALANCE																		
300	ANNUAL LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
300F	FMLA-ANNUAL LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
330	COMPENSATORY LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
330F	FMLA-COMPENSATORY LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
370	RECOGNITION LEAVE AWARDED	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
322	HOLIDAY LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
322F	FMLA-HOLIDAY LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
631	DPS INDUSTRIAL LEAVE	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
308	DONATED LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
308F	FMLA-DONATED LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
380	MILITARY LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
310	SICK LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
310F	FMLA-SICK LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
311	SICK LEAVE - FAMILY	N	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N
311F	FMLA-SICK LEAVE-FAMILY	N	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N
ON LEAVE NOT PAID																		
630	INDUSTRIAL LEAVE WITHOUT PAY	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
630F	FMLA-INDUSTRIAL LVE W/OUT PAY	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
640	LEAVE WITHOUT PAY	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
640F	FMLA-HOURS/LWOP	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
641	LEAVE WITHOUT PAY-UNAUTHORIZED	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
ASDB USE																		
850	ASDB - ANNUAL LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
856	ASDB - DONATED LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
858	ASDB - SICK LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
860	ASDB - FAMILY SICK LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
866	ASDB -COMPENSATORY LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
872	ASDB - BEREAVEMENT LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	N	N	N	N
876	ASDB - EDUCATION LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
877	ASDB - PERSONNEL LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
878	ASDB - ADMIN LEAVE - PAID	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
880	ASDB - ADMIN LEAVE - EMERGENCY	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
882	ASDB - MILITARY LEAVE TAKEN	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
886	ASDB - LEAVE WITHOUT PAY	N	N	N	N	N	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y
883	ASDB- DIFFERENTIAL PAY	N	N	N	N	N	N	Y	Y	N	N	N	N	N	N	N	N	N

- 01 BEREAVE SPOUSE
- 02 BEREAVE NAT CHILD
- 03 BEREAVE ADOPT CHILD
- 04 BEREAVE FOSTER CHILD
- 05 BEREAVE STEPCHILD
- 06 BEREAVE NAT PARENT
- 07 BEREAVE STEPPARENT
- 08 BEREAVE ADOPTIVE PARENT
- 09 BEREAVE 'IN LOCO PARENTS'
- 10 BEREAVE GRANDPARENT
- 11 BEREAVE GRANDCHILD
- 12 BEREAVE BROTHER
- 13 BEREAVE SISTER
- 14 BEREAVE BROTHER-IN-LAW
- 15 BEREAVE SISTER-IN-LAW
- 16 BEREAVE MOTHER-IN-LAW
- 17 BEREAVE FATHER-IN-LAW
- 18 BEREAVE SON-IN-LAW
- 19 BEREAVE DAUGHTER-IN-LAW
- 20 FAM SICK NAT PARENT
- 21 FAM SICK ADPT PARENT
- 22 FAM SICK STEP PARENT
- 23 FAM SICK FOSTER PARENT
- 24 FAM SICK GRAND PARENT
- 25 FAM SICK PARENTINLAW
- 26 FAM SICK 'IN LOCO PARENTS'
- 27 FAM SICK SPOUSE
- 28 FAM SICK NAT CHILD
- 29 FAM SICK ADPT CHILD
- 30 FAM SICK FOSTER CHILD
- 31 FAM SICK STEP CHILD