

On March 11th Governor Ducey signed a Declaration of Emergency in response to the current COVID-19 situation, the Arizona Department of Administration - General Accounting Office (GAO), will be making the following changes effective **March 26, 2020** until further notice. The changes are being made as part of Director Tobin's continued effort to protect the safety of state employees, GAO staff, and members of the public.

UPDATED APRIL 2, 2020

Effective April 3, 2020, the GAO front desk will no longer be open for PULL warrant pickup. All PULLS will be mailed to the vendor. If you have extenuating circumstances, please email GAOAdmin@azdoa.gov. Requests will be discussed with the ADOA Director for approval.

3:00 PM Daily Payroll Handwrites - will be mailed to the employee's address of record by GAO. There will be no agency pickup for payroll handwrites.

The bi-weekly payroll will be mailed as usual to the employee's address of record.

Transit cards will be mailed once a week.

Duplicate W2s will be mailed once a week.

Agencies are asked to scan RASL applications and send them to RASL@azdoa.gov and no longer send them via mail or courier drop off.

RASL statements and direct deposit advices will no longer be mailed to RASL participants.